



CHARLOTTETOWN
Harbour Authority Inc.
Historic Charlottetown Seaport

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Schedule of Charges for Charlottetown Seaport Centre

Item	Description	Rate
Cruise Ship Welcome Centre	560 m2 [6,030 ft2]	\$500.00/day
Multi-purpose Events Centre	1,115 m2 [12,000 ft2]	\$1,200.00/day
Boardroom	Office Area (seating for 20)	\$75.00/day
Cleaning	Provided by CHAI	\$20.00 per hour
Forklift	Provided by CHAI	\$60.00 per hour
Security	Provided by NPSS	\$20.00 per hour**
Chair Rental	On-site Chairs (500 available)	\$1.00 per Chair
Table Rental	60" Rounds (63 in total seating 8 per table) Plus 10 rectangular 3' x 5'	\$5.00 per Table
Stage	20' x 28'	No charge as located, \$200 fee to relocate

Pipe and Drape	168 feet of 8 foot high panels or 168 feet of 3 foot high panels or combinations of both	\$1.00 per lineal foot per day or event
Sound System	[as noted below]	\$75.00 to \$150.00 per day, plus technician cost as noted below
Video Projectors & Screens	- Small projection screen (4' x 4'); 3000 lumens PRO projector	\$ 25.00 for basic setup of components, plus technician cost as required
	- Large rear/front projection screen(7'6" x 10'); 5000 lumens PRO projector	\$100.00 for basic setup of components, plus technician cost as required
	- X Large projection screen (10' x 13'3"); 5000 lumens PRO projector	\$100.00 for basic setup of components, plus technician cost as required

Notes:

- CHAI will provide space for rental as per the above rates
- Cleaning and forklift services will be provided on a pre-arranged basis only. Otherwise, the renting party will be responsible for provision of these services
- Security services are charged based on a minimum of three hours [** Security is required on weekends, holidays and after normal work hours]

CHAI Sound System

CHAI can offer a high powered state of the art sound system suitable for most events ranging from a single keynote speaker to a full live band. The system is made up of high quality QSC front end speakers, Mackie 16 CH mixer, Shure microphones and powered Wharfdale monitors. See list below for a system that best suites your needs.

Note: Larger systems will require a CHAI sound technician who may be required to set up and tear down before and after the event.

Small System - \$75.00

Voice and background music only
Suitable for up to 1/3 of Event Centre
Includes two full range speakers, one microphone, including floor or table microphone stand, CD player

Medium System - \$100.00 *(requires CHAI Sound Technician billed at \$35.00 per hour, three hour minimum)*

Voice and background music only
Suitable for entire Events Centre
Includes four full range speakers and stands, up to two wireless microphones and 6 wired microphones including floor or table microphone stands, CD player

Large System - \$150.00 *(requires CHAI Sound Technician billed at \$35.00 per hour, three hour minimum)*

Live band, recorded music, voice
Suitable for entire Event Centre
Includes four powered full range speakers, two powered bass speakers, four powered stage monitors, and voice and instrument microphones suitable for average four piece band including assorted microphone stands.